

Wedding Ceremony & Reception Reservation Form



If you would like to have your wedding at Canton Lutheran Church, the first thing to do is contact Pastor Tim Thies and check with his schedule.

If you're a non-member, Pastor Tim will also need to agree to perform the ceremony. Once you are on Pastor Tim's calendar, the next step is to get on the church calendar by submitting your deposit and this reservation form.

Have you contacted Pastor Tim to perform the wedding? yes not yet

Groom's Full Name: _____

Address: _____

Email: _____ Cell Phone: _____

Home Church: _____ Birth date: _____

Groom's Parents: _____ Parents still married? yes no

Bride's Full Name: _____ Taking Groom's Last Name? yes no

Address: _____

Email: _____ Cell Phone: _____

Home Church: _____ Birth date: _____

Bride's Parents: _____ Parents still married? yes no

Requested Wedding Day and Date: _____

Place of Ceremony: (Circle) Sanctuary or Chapel Time: _____

(note: Saturday weddings must start by 4:00 pm or earlier if there is Saturday evening worship)

Approximate number of wedding guests _____

Rehearsal Time and Date: _____

Fees: *(Check all that apply)*

Ceremony-Sanctuary – includes building use, custodial fee & wedding coordinator fee _____ \$550

Clergy Stipend _____ \$200

Rental of wedding candelabra (includes oil) _____ \$ 10

Ceremony-Chapel – includes building use and custodial fee *(no wedding coordinator provided)* _____ \$175

Will reception be held at the church? yes no (CLC no longer provides meal preparation for wedding receptions)

Reception in Fellowship Hall – includes building use, reception coordinator and additional custodial fee _____ \$275

Reception in Library – includes building use and additional custodial fee _____ \$150

Total Due: _____ \$ _____

Deposit Amount \$ _____ **Received on:** _____

Received by: _____

Balance Due: \$ _____ **Balance Due Received on:** _____

Received by: _____

A Ceremony Reservation Deposit of at least half the total fee must be paid in order to reserve the worship space. The remaining balance must be paid at least 14 days before the wedding.

Other fees for musicians and singers should be determined at the couple's discretion.